

ALTERATION & SEWING SERVICES AGREEMENT

Statement of Work & Master Terms of Service

1. WORK ORDER & ESTIMATED COST STATEMENT

Client Name:	Date:
Phone Number:	Target Completion / Pick-Up Date:
Email Address:	Order / Tag #:

Garment Description & Detailed Scope of Services

Garment Item	Requested Alteration / Work Description	Estimated Fee
Item 1:		\$
Item 2:		\$
Item 3:		\$

Financial Summary

Estimated Total Price:*	\$
Deposit Paid (Non-Refundable):	\$
Estimated Remaining Balance Due at Pick-Up:	\$

***PLEASE NOTE REGARDING ESTIMATES:** The total price listed above is an initial estimate based on a visual inspection during intake. Unforeseen construction complexities, internal structural issues (e.g., hidden boning, specialized canvas, horsehair braid), or client-requested changes after fitting may result in price adjustments as

detailed in Section 2 below.

2. TERMS AND CONDITIONS

1. Estimated Pricing & Scope Adjustments

All pricing on the Work Order represents an initial estimate. If, upon unpicking or opening the garment, the Provider encounters unforeseen construction complexities, delicate fabrics, or internal structures requiring additional labor or materials, Provider will pause work and contact the Client. Work will only proceed upon Client approval of the revised estimate. Any changes, additions, or additional fittings requested by Client after the initial fitting will be billed as additional services.

2. Fitting Requirements: Shoes & Undergarments

Client must wear or bring the exact undergarments, shapewear, and shoes intended to be worn with the garment to all fittings. Hem lengths and torso adjustments are set specifically based on these items. Provider is not responsible for improper hem lengths or fit issues resulting from a change in footwear, undergarments, or foundation garments after the initial fitting. Any adjustments required due to a change in footwear or undergarments will incur additional fees.

3. Weight & Body Measurement Changes

Fit adjustments are based strictly on the Client's physical body measurements taken at the time of the fitting. Provider is not responsible for fit discrepancies resulting from weight loss, weight gain, pregnancy, surgery, or other physical changes occurring after measurements are taken. Re-altering a garment due to body measurement changes will be treated as a new service and charged accordingly.

4. Artistic Judgment & Unavoidable Fabric Limitations

Tailoring and sewing services involve subjective aesthetic decisions. Provider will perform all services in a professional, workmanlike manner according to standard industry practices. Client acknowledges that fabric characteristics (including stretch, age, weakness, print orientation, and existing wear) may limit alteration options. Provider does not offer refunds based on dissatisfaction with aesthetic choices, inherent fabric behaviors, or subjective fit preference once approved by Client.

5. Final Fitting, Inspection, and Acceptance

Client must inspect all garments during the final fitting/pick-up. Acceptance and removal of the garment from Provider's premises constitutes full acceptance of the work as completed. Any issues must be brought to Provider's attention prior to taking the garment off-site. Subsequent alterations requested after garment removal will be subject to new service charges.

6. Unclaimed Garments & Abandonment Policy

Garments not picked up within thirty (30) days of the agreed completion date will incur a storage fee of \$5.00 per day. Garments uncollected after sixty (60) days from the completion date will be deemed

abandoned. Provider reserves the right to donate, sell, or dispose of abandoned garments to recover unpaid fees, labor, and storage costs, without further liability or notice to Client.

7. Limitation of Liability & Garment Value Cap

In the event of damage, loss, theft, or destruction of a garment while in Provider's custody (excluding force majeure events described below), Provider's maximum total liability to Client shall not exceed the lesser of: (i) the actual present fair market value of the garment (taking into account depreciation and wear), or (ii) five times (5x) the total alteration fee charged for that specific garment. Provider is not liable for indirect, sentimental, special, or consequential damages.

8. Unavoidable Events (Force Majeure)

Provider is not responsible or liable for damage or delay caused by events beyond reasonable control, including but not limited to fires, natural disasters, utility failures, acts of God, theft/burglary despite reasonable security measures, or water damage.

9. Custom Commissions & Materials Supplied by Client

For custom sewing, upcycling, or projects where Client supplies fabric, trim, or hardware, Client warrants that materials supplied are fit for the intended use. Provider is not responsible for defects, shrinkages, fraying, or flaws inherent in Client-provided fabrics or trims.

3. ACKNOWLEDGMENT AND BINDING AGREEMENT

BY SIGNING BELOW, THE CLIENT ACKNOWLEDGES THAT THEY HAVE READ, UNDERSTOOD, AND AGREE TO BE BOUND BY ALL TERMS AND CONDITIONS OF THIS LEGALLY BINDING AGREEMENT.

Client Signature:

Date:

Printed Name:

Provider Representative Signature: